

Description:

The purpose of Administrative Services is to develop non-program specific division policies, legislation, rules, and regulations including those that sustain the State's delegated authority over permitting and regulatory programs; promotes public understanding of major environmental issues and solicits public input in environmental priority setting; and services DEQ internal support needs.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Fiscal Office.

A. Percent of procurement actions (minor) completed within 30 days.

Actual Results			
1999	2000	2001	2002
	90%	95%	98%
Projected Results			
2003	2004	2005	2006
95%	95%	95%	95%

B. Percent of procurement actions (major) completed within 60 days.

Actual Results			
1999	2000	2001	2002
	100%	88%	87%
Projected Results			
2003	2004	2005	2006
90%	90%	90%	90%

C. Percent of grant actions completed on schedule.

Actual Results			
1999	2000	2001	2002
	100%	95%	92%
Projected Results			
2003	2004	2005	2006
100%	100%	100%	100%

D. Percent of accounting actions completed within 10 days.

Actual Results			
1999	2000	2001	2002
	100%	85%	95%
Projected Results			
2003	2004	2005	2006
90%	95%	95%	95%

2. Computer Services.

A. Total number of computers maintained (including INEEL-OP and AG's office) *Includes servers, printers.

Actual Results			
1999	2000	2001	2002
	500	519	522
Projected Results			
2003	2004	2005	2006
530	535	540	545

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B. Percent of time support was rendered in less than one day.

Actual Results			
1999	2000	2001	2002
	100%	100%	99%
Projected Results			
2003	2004	2005	2006
100%	100%	100%	100%

3. Community Affairs.

A. Percent of Public Records Requests completed within 3 days.

Actual Results			
1999	2000	2001	2002
	90%	95%	98%
Projected Results			
2003	2004	2005	2006
100%	100%	100%	100%

B. Percent of customers satisfied with DEQ services.

Actual Results			
1999	2000	2001	2002
	90%	98%	98%
Projected Results			
2003	2004	2005	2006
100%	100%	100%	100%

4. Human Resources.

A. Average vacancy rate to be no more than 5%.

Actual Results			
1999	2000	2001	2002
3%	7%	4.2%	3%
Projected Results			
2003	2004	2005	2006
4%	4%	4%	4%

B. Average time from vacancy to fill will be 30 days.

Actual Results			
1999	2000	2001	2002
71 days	48 days	56 days	45 days
Projected Results			
2003	2004	2005	2006
40 days	35 days	30 days	30 days

Program Results and Effect:

Administrative Services is organized to support core agency functions under direction of the agency's Chief of Staff. These major administrative support functional units include: Fiscal Office; Human Resources Office; Network Integration Team; Customer Resources Team; and Facilities Team. These groups provide centralized transparent and seamless administration services with a major emphasis on enhanced customer service approaches, simplified processes, and results.

For more information contact Jon Sandoval at 373-0240.

Description:

The purpose of the Air Quality Program is to protect Idaho's air quality resources by executing an integrated approach to air quality management through the use of air sheds. The air shed approach integrates community involvement and a scientific approach to decision making. It supports and is in turn supported by ambient monitoring, realistic and effective permits, as well as appropriate regulations, and necessary enforcement.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Airshed Management.

A. Treasure Valley Airshed Management major milestones

Actual Results			
1999	2000	2001	2002
	13	12	26
Projected Results			
2003	2004	2005	2006
7	7	7	7

B. Portneuf Valley Airshed Management major milestones

Actual Results			
1999	2000	2001	2002
	5	12	12
Projected Results			
2003	2004	2005	2006
13	10	10	10

C. Clearwater Valley Airshed Management major milestones.

Actual Results			
1999	2000	2001	2002
	0	1	11
Projected Results			
2003	2004	2005	2006
8	7	7	7

2. Air Quality Monitoring.

A. Ambient air quality monitoring sites operated and maintained.

Actual Results			
1999	2000	2001	2002
	55	64	67
Projected Results			
2003	2004	2005	2006
57	65	60	60

3. Permitting.

A. Number of permits to construct issued.

Actual Results			
1999	2000	2001	2002
78	112	74	81
Projected Results			
2003	2004	2005	2006
80	100	100	100

Environmental Quality, Dept. of Air Quality

B. Number of operating permits issued.

Actual Results			
1999	2000	2001	2002
8	3	13	16
Projected Results			
2003	2004	2005	2006
20	25	25	25

C. Number of Title V permits issued.

Actual Results			
1999	2000	2001	2002
0	0	14	6
Projected Results			
2003	2004	2005	2006
40	15	15	15

4. Compliance assurance.

A. Percent of facilities and point sources in compliance.

Actual Results			
1999	2000	2001	2002
60%	58%	68%	66.5%
Projected Results			
2003	2004	2005	2006
70%	70%	70%	70%

Program Results and Effect:

In FY02, the permits by rule instrument was used for 13 rock crushers, resulting in a reduced permitting workload associated with these facilities, but more importantly, reduced the paperwork burden on this industry sector while not compromising the environment. While 81 permits to construct were issued in FY02, only 10 applications were backlogged. A rulemaking was completed adopting permit fees for Permits to Construct and Tier II Operating Permits to better match the available level of funding to the needs of the regulated community.

6 Title V Operating Permits were issued during FY02. The schedule for issuing permits is being strictly adhered; next fiscal year the benefits will be realized as most permit issuance will occur during this time. A rulemaking is ongoing to revise the Title V fee structure.

The Treasure Valley had six ground level ozone exceedences as of August 23, 2002. Additional monitoring is being conducted to further define this situation.

DEQ is delaying the implementation of some preventative or proactive airshed management activities in order to offset needed budget reductions caused from shortfalls in our economy. DEQ airshed management plans for the Treasure Valley, Portneuf Valley and Clearwater Valley airsheds have been delayed for one year.

DEQ continues to put available air quality resources to the high profile issues of smoke management and odor management.

For more information contact Kate Kelly at 373-0445.

**Environmental Quality, Dept. of
Water Quality Division**

Description:

The Water Quality Division ensures the quality of both Idaho's ground water and surface water. The Water Quality Division consists of several areas which include: drinking water, ground water, surface water, loans, and wastewater.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Watershed management.

A. Number of water bodies (sites) monitored and assessed.

Actual Results			
1999	2000	2001	2002
N/A	267	510	500
Projected Results			
2003	2004	2005	2006
350	350	350	350

B. Number of TMDLs completed.

Actual Results			
1999	2000	2001	2002
5	10	9	10
Projected Results			
2003	2004	2005	2006
9	11	7	17

2. Drinking water program.

A. Number and percent of public drinking water systems in substantial compliance.

Actual Results			
1999	2000	2001	2002
N/A	2,085/97.7%	2,087/98%	2,087/97.8%
Projected Results			
2003	2004	2005	2006
2,095/93%	2,100/95%	2100/95%	2,100/95%

3. Ground water program.

A. Number of ground water protection plans completed to address or prevent identified problems.*

Actual Results			
1999	2000	2001	2002
N/A	1	5	10
Projected Results			
2003	2004	2005	2006
20	50	65	65

B. Number of source water assessments completed.**

Actual Results			
1999	2000	2001	2002
N/A	11	1015	1,042
Projected Results			
2003	2004	2005	2006
919	125	35	35

Environmental Quality, Dept. of Water Quality Division

4. Wastewater program.

A. Percent of inspected waste water facilities in substantial compliance.

Actual Results			
1999	2000	2001	2002
N/A	88%	87%	90%
Projected Results			
2003	2004	2005	2006
85%	85%	85%	85%

5. Loan program.

A. Number of drinking water and wastewater loans and grants awarded.

Actual Results			
1999	2000	2001	2002
N/A	7/0	6/1	29/23
Projected Results			
2003	2004	2005	2006
20/20	25/25	30/30	30/30

Program Results and Effect:

Protection of human health and the biological integrity of our waters is the cornerstone of the DEQ Water Quality Division. The Water Quality Division Programs assess surface water and ground water sites around the state to identify areas not meeting beneficial uses or Idaho Water Quality Standards. The Water Quality Division also ensures delivery of safe drinking water, provides financing for drinking water and wastewater infrastructure, and ensures adequate wastewater treatment. These efforts help the Water Programs establish strategies and prioritize activities to protect and/or remediate areas of concern in order to maintain or improve water quality and support beneficial uses. The net effect is improved water quality throughout the State.

* In 2001 the definition of a ground water protection plan was revised to include only state certified source water protection plans which involves a more formal process.

** The number of source water assessments recorded and tracked are reported as drinking water sources as opposed to systems.

For more information contact David Mabe at 373-0194.

Environmental Quality, Dept. of Waste Management & Remediation

Description:

The Waste Management and Remediation Division is divided into three groups consisting of Waste Management, Remediation and Mine Waste.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Improve water quality and protect human health in the Coeur d'Alene River Basin.

A. Number of acres in which corrective measures have been completed each year.

Actual Results			
1999	2000	2001	2002
41	513	604	68
Projected Results			
2003	2004	2005	2006
70	89	120	120

B. Number of site-specific cleanups under way in high metal loading source areas.

Actual Results			
1999	2000	2001	2002
11	13	5	10
Projected Results			
2003	2004	2005	2006
4	4	7	7

C. Settlement of the NRD Lawsuits.

Actual Results			
1999	2000	2001	2002
		2 of 4 Settled	ongoing
Projected Results			
2003	2004	2005	2006
settled			

2. Continue to implement a program to ensure proper management and disposal of waste.

A. Number of solid waste landfill inspections.

Actual Results			
1999	2000	2001	2002
3	4	3	89
Projected Results			
2003	2004	2005	2006
66	69	70	70

B. Percentage of inspected facilities in substantial compliance with hazardous waste requirements.

Actual Results			
1999	2000	2001	2002
N/A	67%	71%	82%
Projected Results			
2003	2004	2005	2006
78%	80%	82%	85%

Environmental Quality, Dept. of Waste Management & Remediation

3. Inventory, prioritize and ensure the cleanup of contaminated sites.

A. Develop and maintain a comprehensive, publicly accessible database for contaminated sites.

*Database is current and available to the public via Public Records Request. Difficulties remain with the mapping portion of the database, keeping it from being functional over the internet.

Actual Results			
1999	2000	2001	2002
N/A	Under Development	Developed to Date	Database Current *
Projected Results			
2003	2004	2005	2006
on the internet	Update	Update	Update

B. Percentage of UST sites in compliance with UST rules.

Actual Results			
1999	2000	2001	2002
41.50%	56.10%	66%	42%
Projected Results			
2003	2004	2005	2006
52%	62%	72%	82%

C. Percentage of LUST sites cleaned up.

Actual Results			
1999	2000	2001	2002
73.20%	76.10%	79%	81%
Projected Results			
2003	2004	2005	2006
83%	85%	87%	89%

4. Reduce impacts of Phosphate mining in Eastern Idaho.

A. Number of mine sites undergoing investigation/cleanup activities.

Actual Results			
1999	2000	2001	2002
		1 (Pilot)	1
Projected Results			
2003	2004	2005	2006
5	11	15	15

B. Establish area wide remedial action objectives, remediation goals and risk based cleanup levels for selenium and other contaminants of concern that will be protective of human health and the environment.

Actual Results			
1999	2000	2001	2002
			75%
Projected Results			
2003	2004	2005	2006
Completed 12/02			

C. Number of Active/Proposed Sites with improved Best Management Practices.

Actual Results			
1999	2000	2001	2002
	1	4	5
Projected Results			
2003	2004	2005	2006
6	7	8	8

Program Results and Effect:

The Waste Management and Remediation Division is divided into four groups consisting of Waste Management, Federal and Multisites Remediation, State Remediation and Mine Waste. Waste Management's focus is on ensuring solid and hazardous wastes that are generated in or entering Idaho are managed and disposed in a manner protective of human health and the environment. The Federal and Multi-Sites Remediation group is responsible for the oversight of cleanup activities at the Idaho National Engineering and Environmental Laboratory (INEEL), Mountain Home Air Force Base. Formerly used defense sites, and federally designated superfund site in Eastern Idaho. The State Remediation group's primary focus is responding to existing releases of hazardous substances to surface waters, ground waters or soils. The group is working to inventory and prioritize all known contaminated sites in Idaho and to catalog and maintain the location and status of the sites in a comprehensive, publicly accessible database. The Mine Waste group will continue to work with the active mines to ensure best management practices are followed and bonding and closure requirements are met. Additionally, we will be working to address environmental problems associated with inactive mines with a goal towards prioritizing those efforts and maintaining a strong DEQ presence in mine cleanups.

For more information contact Orville Green at 373-0445.

Environmental Quality, Dept. of INEEL Oversight

Description:

The primary responsibility of the INEEL Oversight Program is to independently monitor and vigilantly oversee INEEL current and future operations and DOE transportation of radiological materials along transportation corridors to assure those activities are protective of public health and the land, air, water, and wildlife of Idaho; and provide Idahoans and their elected officials independent, factual analysis of INEEL activities.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Impact Assessments.

A. Number of DOE NEPA documents reviewed.

Actual Results			
1999	2000	2001	2002
4	7	19	5
Projected Results			
2003	2004	2005	2006
6	6	6	6

B. Number of impact assessments completed.

Actual Results			
1999	2000	2001	2002
6	13	46	15
Projected Results			
2003	2004	2005	2006
10	10	10	10

C. Number of DOE/INEEL operations monitored.

Actual Results			
1999	2000	2001	2002
20	16	36	16
Projected Results			
2003	2004	2005	2006
25	25	25	25

2. Environmental Surveillance.

A. Number of water samples analyzed.

Actual Results			
1999	2000	2001	2002
631	643	890	692
Projected Results			
2003	2004	2005	2006
700	700	700	700

B. Number of air samples analyzed.

Actual Results			
1999	2000	2001	2002
1,762	1,312	1,472	1,179
Projected Results			
2003	2004	2005	2006
1,200	1,200	1,200	1,200

C. Number of milk samples analyzed.

Actual Results			
1999	2000	2001	2002
73	80	71	128
Projected Results			
2003	2004	2005	2006
120	120	120	120

D. Number of miscellaneous samples analyzed (soil, biota).

Actual Results			
1999	2000	2001	2002
58	1,023	90	3,074
Projected Results			
2003	2004	2005	2006
100	100	100	100

3. Radiological Emergency Response.

A. Number of incidents responded to.

Actual Results			
1999	2000	2001	2002
12	10	4	7
Projected Results			
2003	2004	2005	2006
10	10	10	10

B. Number of counties receiving planning assistance.

Actual Results			
1999	2000	2001	2002
14	14	15	15
Projected Results			
2003	2004	2005	2006
15	15	15	15

C. Number of radiological emergency exercises conducted.

Actual Results			
1999	2000	2001	2002
15	13	18	13
Projected Results			
2003	2004	2005	2006
15	15	15	15

D. Number of Interagency Planning meetings.

Actual Results			
1999	2000	2001	2002
3	8	11	10
Projected Results			
2003	2004	2005	2006
8	8	8	8

Environmental Quality, Dept. of INEEL Oversight

4. Public Information.

A. Number of impact assessment reports published.

Actual Results			
1999	2000	2001	2002
3	17	2	5
Projected Results			
2003	2004	2005	2006
2	2	2	2

B. Number of environmental surveillance reports published.

Actual Results			
1999	2000	2001	2002
5	12	5	8
Projected Results			
2003	2004	2005	2006
5	5	5	5

C. Number of annual/semi-annual reports published.

Actual Results			
1999	2000	2001	2002
2	2	5	5
Projected Results			
2003	2004	2005	2006
5	5	5	5

D. Number of newsletters published.

Actual Results			
1999	2000	2001	2002
6	5	4	5
Projected Results			
2003	2004	2005	2006
6	6	6	6

E. Number of public presentations, exhibits, meetings conducted.

Actual Results			
1999	2000	2001	2002
24	17	25	22
Projected Results			
2003	2004	2005	2006
25	25	25	25

Program Results and Effect:

- 1) Oversees DOE's implementation of 1995 court settlement with the State of Idaho. DOE and the Navy have met settlement deadlines to date.
- 2) Oversee and coordinate state agency activities concerning INEEL and DOE transportation of nuclear wastes and materials. INEEL and DOE transportation activities along INEEL and interstate corridors were performed safely.
- 3) Perform environmental monitoring on and around the INEEL. Results remain consistent with historical trends and show no significant impacts on human health or the environment.
- 4) Coordinate topical studies and assessments of potential impacts of INEEL activities (e.g., evaluation of DOE hazards assessments for current and future INEEL facilities, facility and equipment design). Program studies and assessments continue to prompt improvements to DOE facilities and operations.
- 5) Provide independent, thorough, factual analysis of environmental and public health features and impacts of all present and proposed INEEL and DOE activities affecting Idahoans. Maintained an up-to-date Website and distributed numerous topical newsletters, fact sheets, and analytical reports concerning INEEL projects and activities affecting Idahoans.

For more information contact Craig Halverson at 373-0442.